



July 2020

Dear Parent / Carer

GCSE Exam Results Day – Thursday 20th August 2020

In order to comply with current guidelines to safeguard the health and well-being of our students, staff and community, we are putting in place special arrangements for issuing exam results this summer.

Students have been allocated a time slot, according to their Form Groups, to come into school and collect their results. To avoid large gatherings, your son should only arrive at his allotted time.

Students in 11AZM and 11DAW should arrive at 9:00am

Students in 11JCB and 11JCS should arrive at 9:20am

Students in 11JQ should arrive at 9:40am

We would very much like to see all the boys on the day, but if your son is unable, or would prefer not, to come in, we will be sending the results to all students via their school email, at 10am. Please remember that if your son or someone in their household has coronavirus (COVID-19) symptoms, he should not attend school to collect his results.

Results will be given out in the Media Hall and students should enter the school via the gates on the junior yard, this will be signposted on the day. There will be cleaning stations on the way in, and students will need to wash their hands before entering the Hall, via the doors opposite the canteen. Please note, only students are allowed on site and they must not access any other areas of the school. To ensure social distancing, there will be clear markings on the Media Hall floor to guide students while waiting to collect their results.

The Senior Leadership Team, Head of Year 11 and the Exams Officer will all be available in the Media Hall for support on the day, subject staff will not be in school or available to discuss results. After collecting their results, students will leave via the fire exit doors at the back of the Hall and they will have to vacate the site immediately, due to Covid-19 safeguarding procedures.

Please note we cannot give out results on the day to anyone other than the student, unless permission has been provided by the student prior to results day. We are unable to accept emails or letters from Parents/Carers. We are not permitted to give results over the phone under any circumstances. If your son would like to give consent for somebody else to collect his results, he will need to contact Miss Williams, our Data & Exams Officer via post to the school address or email to exams@birkdalehigh.co.uk All requests should be received by Friday 14th August 2020.

Should you have any questions regarding this process please do not hesitate to contact Miss Williams, via email.

Thank you for your support.

Mrs H Duffy

Assistant Head Teacher – Data & Exams

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