



**Birkdale
High School**
Aspire - Thrive - Succeed

Person Specification

ICT Support Technician

The Governing body of Birkdale High School wishes to appoint a person with the qualities to assist with the management, development and maintenance of all ICT facilities across the school.

L- letter, A – application, I – interview / D – Desirable, E – Essential

Personal attributes/skills		L	A	I
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Ethos				
1	Support for the aims and objectives of Birkdale High School	E	X	X
2	A commitment to support the school's safeguarding agenda	E		X
3	A commitment to work and liaise with members of the school community	E	X	X

Qualifications/Training				
4	English at Level 2 (GCSE equivalent or above)	E	X	
5	Mathematics at Level 2 (GCSE equivalent or above)	E	X	
6	Level 3 ICT related qualification	D	X	
7	ICT Networking/Systems qualification	D	X	
8	Evidence of continual professional development	E	X	X

Experience				
9	Experience of working with ICT in a school environment	D	X	X
10	Experience of working with ICT networks	E	X	X
11	Experience of exam administration	D	X	X

Knowledge and Skills				
12	Excellent attention to detail	E	X	X
13	The commitment and ability to embrace and implement a shared vision	E		X
14	Good interpersonal skills and the ability to work with colleagues from a wide range of areas	E	X	X
15	Excellent time management skills	E		X
16	The ability to manage competing priorities and deliver to deadlines	E	X	X
17	The ability to share knowledge and develop the skills of others	E	X	X
18	The willingness to respond to the business needs of Birkdale High School	E	X	X
19	Experience of Microsoft server technologies (TCP/IP, AD, DNS, DHCP, GPOs)	D	X	X
20	Physically able to carry, lift and move equipment.	E	X	X

G Bourgade
January 2020